

**October 9, 2018**

**Minutes of a Meeting of the Arenac County Board of Commissioners:**

Vice Chair Bobbe Burke called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:34 PM pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners Bobbe Burke, Lisa Salgat, Adam Kroczaleski, & Robert Luce. Absent: Ronald Branda.

**Adoption of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the proposed agenda with the addition of Motion #5: Building Department Inspector Contracts approval and Motion # 6: Ed Rohn Emergency Manager Contract.

**Approval of Various Minutes:**

**Committee of the Whole of September 25, 2018:** It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve the minutes as presented. The motion carried.

**Board Minutes of September 25 ,2018:** It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the minutes as prepared. The motion carried.

**Order of the Day:**

Staff from Arenac Opportunities and MDOT were present to talk with the Board regarding the Arenac County Transit Program. Among items discussed was the need for temporary license plates and the retitling of the vehicles to Arenac County and subsequent leasing of same to Arenac Opportunities with Arenac Opportunities for operations including insuring vehicles. They noted that the actual contract will not be done until the next Board Meeting. There will also be a service agreement for AOI to sign. The Board also agreed to pass the motion regarding Standish Route 1 and Transit Services later.

Mr. William P. Borushko, Employment Relations Advisors, appeared and discussed current status of the pending union agreements noting that he felt that he had a verbal agreement regarding a couple of units. Also discussed was the issue of possible layoff of staff with the proposed Contract Equalization Services agreement. He noted that any layoff must be given at least a 10 day notice of such. Further, he noted that there are certain recall rights within the bargaining unit discussed. Mr. Borushko then left the meeting.

**Claims & Accounts:**

**Checks on Demand for the month of September 2018:**

After review, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve payments for the September 2018 Checks on Demand as follows:

Date	Description of Account	Amount
9-11-2018	Trust and Agency	\$570,967.74

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9-19-2018	General Bank of Accounts	\$55,042.03
9-28-2018	Tax Administration	\$72,853.59
9-28-2018	Trust and Agency	\$2,079,725.64
9-28-2018	Road Commission	\$267,626.67
9-28-2018	General Bank of Funds	\$114,808.09

The total amount of all demand checks for September 2018: \$3,161,023.76

The motion carried.

**Book of Bills:**

After review, it was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve payment of the Claims Docket in the amount of \$39,033.32. Motion carried. Vice Chair signed the docket for payment authorization.

**There were no Public Comments or Unfinished Business:**

**Review of Correspondence:**

The Board reviewed the Correspondence with the Clerk and it was placed on file with the Clerk.

**Motions to be acted upon:**

**Motion 1: Letter to Bay Metro: Reference Transportation Services:**

The Board read a proposed letter to Bay Metro regarding transit services in Arenac County and after said review, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to direct the Chair (Vice Chair) to sign the letter noting that Arenac Transit would take over transport services of Current Route 1 from the Sagamuck Gas Station northward. The motion carried.

**Motion 2: Budget Adjustment 2018-45:**

Mr. Kroczaleski noted he wished to adjust the proposed adjustment further before presenting it for approval by the Board of Commissioners. There was no action taken. To be placed upon next agenda.

**Motion 3: Arenac County ASC Amendment Pharmacy Discount for Jail Inmates with BC/BS of MI:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to authorize the Board Chair to sign the 2018 ASC Amendment to Inmate Correctional Care pharmacy discount contract with Blue Cross/Blue Shield. The motion carried and the Vice Chair signed said. The Sheriff will also need to sign same. Board Office will handle same.

**Motion 4: CSZ Contract: Equalization Services:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to enter into an agreement with CSZ, a Professional Services Group, for Arenac County Equalization Services. Roll Call Vote: Yes: Luce, Salgat, Burke, & Kroczaleski. No: None. Absent: Branda. Motion carried by a 4 yes; 0 No; and 1 absent vote.

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**Order of the Day:**

**Motion 4A: Layoff of Employee:**

After discussion of contract document terms regarding equalization and noting that all field appraisal will be done by the contractor and the contract noting that only clerical services are to be performed by the County Equalization Office, requiring one staff person, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to lay off the less senior person in the office. The motion carried. Clerk was directed to notify said employee of layoff effective 14 days after notice with last day of employment being October 23, 2018.

**Motion 5: Building Department Inspector Contracts:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to authorize the Chair (Vice Chair) to sign the proposed amended Building Department Inspector Contract documents. The motion carried.

**Motion 6: Emergency Management Work Agreement Contracts with the State and US Government:**

Mr. Ed. Rohn, County Emergency Management Coordinator, appeared and presented the Board with the 2018-2019 Annual Work Agreement Documents requiring Board Approval and also reported on the progress of the Emergency Management Planning Grant Document. After discussion, it was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve and authorize the Board Chair to sign documentation as necessary. The motion carried.

**Committee Reports:**

**Commissioner Luce:** Reported that he has met with Mid State Substance Abuse Staff and with the Mission Group and that more substance abuse services for Arenac County are coming forthwith.

**Commissioner Salgat:** Reported that she attended the Community Corrections Advisory Board Meeting for Mr. Branda and that they had 38 students (inmates) in the program and that 7 of 23 GED Students completed their GED's.

The **Commissioners** discussed Veteran's Affairs and Soldiers and Sailor's Relief programming in the County of Arenac. They discussed Mr. Adrian's recent report to the Board about actions of County Soldier's and Sailor's Relief Commission.

The Commissioners discussed issues with Cormorants (Birds) on the Saginaw Bay and in Lake Huron as to the effect on the fisheries in the lake and economically affects the economy in the area.

**Order of the Day: Motion regarding Equalization Equipment Replacement and Access:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to authorize the replacement of the Equalization Director's Computer and upgrading with a two screen station and further allow 4 remove log ins from CSZ Staff for the department. The motion carried. Board office will contact Netsource1 regarding new computer and necessary access.

**Commissioner Burke:** Reported on Place Making efforts and the handout of information related and noted that same has been distributed prior to this time to Commissioners.

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**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to adjourn the meeting at 2:52 P.M. The motion carried. Meeting adjourned.

Sincerely,

Attest: \_\_\_\_\_

Bobbe Burke, Board Vice Chair

Ricky R. Rockwell

County Clerk

**Electronic Notice**

**The next meeting of the Arenac County Board of County Commissioners will be held on Tuesday, November 6<sup>th</sup>, 2018 in Room 201 of the Arenac County Building in Standish, Michigan with the Board meeting in Committee of the Whole at 10 AM and at 1:30 PM in Board Session. Please remember that all bills for presentation need to be received by Noon Friday for inclusion in the respective Book of Bills and further take notice that the Arenac County Courthouse will be closed on Monday, November 12, 2018 in observance of Veteran's Day. Be further advised that the second meeting of the month for the County Board will likewise be on the third Tuesday in November, being November 20<sup>th</sup> at the regular times and the December Board Meetings have likewise been moved to the first and third Tuesdays per Board motion.**